Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

Authorizing CPA Signature

Acron M. Stene

			2 of 1968, as		port nd P.A. 71 of 1919	, as amended.				
Loca	l Unit	of Gov	emment Typ	е			Local Unit Na	ne		County
	Count	у	□City	□Twp	□Village	⊠Other	Bay Metro	politan Transportation A	<u>-</u>	Bay
	Fiscal Year End Opinion Date			-15 0000		Date Audit Report Submitted				
			30, 2006		November	15, 2006		January 19, 20	007	
We a										
			•		s licensed to p		•			
					erial, "no" resp ments and red			osed in the financial stateme	ents, inclu	iding the notes, or in the
	YES	9	Check ea	ach applic	cable box bel	<b>ow</b> . (See in	structions fo	r further detail.)		
1.	X				nent units/fundes to the finan				ncial state	ements and/or disclosed in the
2.	X							unit's unreserved fund balar budget for expenditures.	nces/unre	estricted net assets
3.	×		The local	unit is in o	compliance wi	th the Unifo	orm Chart of	Accounts issued by the Dep	oartment o	of Treasury.
4.	×		The local	unit has a	adopted a bud	get for all re	equired funds	S.		
5.	×		A public h	A public hearing on the budget was held in accordance with State statute.						
6.	×		The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.				cy Municipal Loan Act, or			
7.	×		The local	unit has r	not been delin	quent in dis	tributing tax	revenues that were collecte	d for ano	ther taxing unit.
8.	×		The local unit only holds deposits/investments that comply with statutory requirements.							
9.	×			The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for</i> Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).			ed in the <i>Bulletin for</i>			
10.	X		that have	not been	previously co	mmunicated	d to the Loca			during the course of our audit If there is such activity that has
11.	X		The local	unit is fre	e of repeated	comments	from previou	s years.		
12.	X		The audit	t opinion is	UNQUALIFII	≣D.				
13.	×				complied with ng principles (		r GASB 34 a	s modified by MCGAA State	ement #7	and other generally
14.	×		The boar	d or cound	cil approves al	l invoices p	rior to payme	ent as required by charter o	r statute.	
15.	X		To our kr	owledge,	bank reconcil	iations that	were review	ed were performed timely.		
incl des	uded cripti	in t on(s)	his or any ) of the aut	other aud thority and	dit report, nor I/or commissio	do they o	btain a stán	d-alone audit, please enclo		the audited entity and is not ame(s), address(es), and a
						complete a	nd accurate	in all respects.		
We	have	e en	closed the	following	g:	Enclosed	Not Requir	ed (enter a brief justification)		
Fin	ancia	il Sta	tements			$\boxtimes$				
The	e lette	er of	Comments	and Reco	ommendations		N/A			
Oth	er (D	escrib	e)			$\boxtimes$	Single A	udit		
Certified Public Accountant (Firm Name)				1	1	Telephone Number				
	Abraham & Gaffney, P.C.					517-351-6836	· · · · · · · · · · · · · · · · · · ·			
Street Address 3511 Coolidge Road, Suite 100					City East Lansing	State MI	Zip 48823			

Printed Name

Aaron M. Stevens, CPA

License Number

1101024055

# Bay Metropolitan Transportation Authority Bay City, Michigan

# FINANCIAL STATEMENTS

**September 30, 2006** 

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### **Principals**

Dale J. Abraham, CPA Michael T. Gaffney, CPA Steven R. Kirinovic, CPA Aaron M. Stevens, CPA Eric J. Glashouwer, CPA



3511 Coolidge Road Suite 100 East Lansing, MI 48823 (517) 351-6836 FAX: (517) 351-6837

#### INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bay Metropolitan Transportation Authority
Bay City, Michigan

We have audited the accompanying financial statements of the Bay Metropolitan Transportation Authority as of and for the year ended September 30, 2006, as listed in the Table of Contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Bay Metropolitan Transportation Authority as of September 30, 2006, and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2006, on our consideration of the Bay Metropolitan Transportation Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis, as identified in the table of contents, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise Bay Metropolitan Transportation Authority's basic financial statements. The accompanying other supplementary information, as identified in the table of contents, and Schedule of Expenditures of Federal Awards, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*, are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Bay Metropolitan Transportation Authority. Such information, except for the portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

abraham & Holling, P.C.

ABRAHAM & GAFFNEY, P.C. Certified Public Accountants

November 15, 2006

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2006

As management of the Bay Metropolitan Transportation Authority ["the Authority"] we offer to readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Bay Metropolitan Transportation Authority for the fiscal year ended September 30, 2006.

### **Financial Highlights**

- The net assets of the Authority exceeded its liabilities at the close of the most recent fiscal year by \$5,543,114. [page 2]
- The Authority's total net assets decreased by \$439,521 as the result of current year activities. Of this figure, \$882,801 of the decrease was attributable to the depreciation of capital assets. [pages 1 and 9]
- State formula operating assistance remained steady [a slight percentage increase over 2005] during 2006 following a 4% decrease during the prior year.
- Total net eligible operating expenses decreased by \$20,497 [0.3%] over the previous year due largely to service reductions and other cost-saving measures instituted during 2005. This was in spite of higher fuel costs during the current year. [page 18]
- Total expenses [including depreciation of capital assets] decreased by \$331,242 [4.1%] and resulted in a loss of \$7,027,073 before capital contributions, state and federal grants, and local millage receipts are considered. [page 2]
- Total vehicle [service] hours declined by 4.0% during 2006 to 90,949 hours. Total public transportation
  mileage declined by 7.8% during 2006 to 1,509,326 miles. These reductions played a significant role in
  reducing overall operating costs from the prior year. [page 20]
- Unrestricted net assets were increased by \$74,073 during the fiscal year. [page 1]

#### **Overview of the Financial Statements**

This Management Discussion and Analysis is intended to serve as an introduction to the Authority's basic financial statements. The Authority's basic financial statements comprise four components: statement of net assets; statement of revenues, expenses and changes in net assets; statement of cash flows; and notes to the financial statements.

The statement of net assets presents information on all of the Authority's assets and liabilities with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating. The statement of net assets is shown on page 1 of this report.

The statement of revenues, expenses and changes in net assets presents information on revenues, expenses, capital contributions, and how the Authority's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the changes occurs, regardless of the timing of related cash flows. Thus revenues, expenses and capital contributions are reported in the statements of some items that will result in cash flows only in future fiscal periods. The increase or decrease in net assets may serve as an indicator of the effect of the Authority's current year operations on its financial position. The statement of revenues, expenses and changes in net assets is shown on page 2 of this report.

The statement of cash flows summarizes all of the Authority's cash flows into four categories: cash flows from operating activities; cash flows from non-capital financing activities; cash flows from capital and related financing activities; and cash flows from investing activities. The statement of cash flows is shown on page 3 of this report.

The statement of cash flows, along with related notes and information in other financial statements, can be used to assess the following: the Authority's ability to generate positive future cash flows and pay its debts if and when they occur and/or mature; the reasons for the differences between the Authority's operating cash flows and operating income [loss]; the effect of cash and non-cash investing, capital, and financing activities on the Authority's financial position.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2006

Notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the statement of net assets, statement of revenues, expenses and changes in net assets, and statement of cash flows. The notes to the financial statements are shown on pages 4 to 13 of this report.

The financial statements provide information on all functions of the Authority as business-type activities. The activities of the Authority are supported by a property tax levy, fare collections from passengers, and federal and state financial assistance.

## **Financial Analysis**

Statement of Net Assets - Total assets of the Authority exceeded total liabilities by \$5,543,114 as of September 30, 2006. The largest portion of this excess [69.5%; or \$3,852,347 of total net assets of \$5,543,114] was invested in capital assets less any related debt that might be outstanding. The Authority used these capital assets to provide public transit services to customers and member jurisdictions; consequently, these assets are not available for future spending. Even though the Authority has no current debt, it should be noted that the Authority's investment in capital assets resources could not be used to liquidate any future liabilities. Such debt, should it occur, would need to be repaid using other sources of revenue such as property tax.

## CONDENSED STATEMENT OF NET ASSETS [page 1]

	As of 9/30/05	<u>Change</u>	As of 9/30/06
Current Assets Capital Assets [net]	\$ 2,653,852 4,262,237	\$ +184,450 -409,890	\$ 2,838,302 3,852,347
Total Assets	6,916,089	-225,440	6,690,649
Current Liabilities Noncurrent Liabilities	1,037,158 	+110,377 	1,147,535 
Total Liabilities	1,037,158	+110,337	1,147,535
Net AssetsInvested in Capital AssetsUnrestricted	4,262,237 1,616,694	-409,890 +74,073	3,852,347 1,690,767
Total Net Assets	<u>\$ 5,878,931</u>	<u>\$ -335,817</u>	<u>\$ 5,543,114</u>

Unrestricted net assets of \$1,690,767 are available to meet the Authority's ongoing obligations.

<u>Statement of Revenues, Expenses and Changes in Net Assets</u> - During fiscal year 2006, the Authority's activities resulted in a decrease in net assets of \$439,521. The decrease is attributable to a depreciation expense of \$882,801. The key elements of the changes in net assets are shown in the following table which summarizes changes in net assets for the fiscal year.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2006

# CONDENSED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS [pages 2 and 9]

	As of 9/30/05	<u>Change</u>	As of 9/30/06
Operating Revenues Nonoperating Revenues	\$ 692,957 6,130,757	\$ 19,462 <u>456,795</u>	\$ 712,419 <u>6,587,552</u>
Total Revenues	6,823,714	476,255	7,299,971
Depreciation Expense Other Operating Expenses	1,172,868 <u>6,897,866</u>	-290,067 -41,175	882,801 <u>6,856,691</u>
Total Expenses	8,070,734	-331,242	7,739,492
Change in Net Assets Beginning Net Assets	-1,247,020 <u>7,125,951</u>		-439,521 <u>5,982,635</u>
Ending Net Assets	\$ 5,878,933		<u>\$ 5,543,114</u>

The increase in operating revenues of \$19,462 [2.8%] was small. Property tax revenues increased by \$82,103 [4.2%]. The annual rate of increase has generally been in the range of 3.5% since the millage was first approved in 1981. Investment income increased by \$29,369 [94.0%] due to improved interest rates. State of Michigan Act 51 operating assistance increased by \$56,337 [2.2%] due to slight increase in reimbursement percentage. Federal FTA urban capital/operating assistance increased by \$146,799. In recent years, a sizable portion of federal urban formula funds have been used for operating purposes. The largest factors contributing to the increase in 2006 were the re-classification of the Authority as a "small urban transit intensive community" which resulted in additional funds under the FTA Section 5307 formula, and an increase in the reimbursement percentage for non-urban transit services to 17.0% of eligible expenses.

The following table shows revenues and expenses by source for the fiscal year ended September 30, 2006.

	As of 9/30/05	<u>Change</u>	As of 9/30/06
Operating Revenues Nonoperating Revenues	\$ 692,957	\$ 19,462	\$ 712,419
Property Taxes	1,970,759	82,103	2,052,862
State Funds	2,836,418	-86,193	2,750,225
Federal Funds	1,292,322	431,516	1,723,838
Interest Earnings	<u>31,258</u>	29,369	60,627
Total Revenues	6,823,714	476,257	7,299,971
Operations Expenses	5,457,679	-348,667	5,109,012
Maintenance Expenses	1,400,825	22,384	1,423,209
General Administrative Expenses	<u>1,212,230</u>	<u>-4,959</u>	1,207,271
Total Expenses	\$ 8,070,734	\$ -331,242	<u>\$ 7,739,492</u>

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2006

## **Capital Assets and Debt Administration**

<u>Capital Assets</u> - The Authority's investment in capital assets as of September 30, 2006, was \$3,852,347 compared to \$4,262,237 in 2005. Investment in capital assets includes: land; buildings and improvements; revenue and non-revenue vehicles; equipment; furniture, fixtures and leasehold improvements. The net decrease in investment in capital assets during the current year was \$409,890 [9.6%]. The most significant event that affected the Authority's capital assets during fiscal year 2006 was the annual depreciation of revenue vehicles.

The following table summarizes capital assets net of depreciation as of September 30, 2006.

	As of 9/30/05	<u>Change</u>	As of 9/30/06
Land [not depreciated]	\$ 65,894	\$ -	\$ 165,894
Construction in Progress	12,990	-12,990	-
Buildings and Improvements	1,777,054	-112,415	1,664,639
Revenue/Service Vehicles	2,104,982	-259,448	1,845,534
Furniture and Fixtures	3,391	-1,282	2,109
Maintenance Equipment	133,121	12,678	145,799
Shelters and Signs	5,682	-1,284	4,398
Radio Equipment/Fareboxes	23,188	-18,212	4,976
Data Processing Equipment	<u>35,935</u>	16,937	18,998
Net Capital Assets	<u>\$ 4,262,237</u>	\$ -409,890	\$ 3,852,347

Additional information on the Authority's capital assets is shown on pages 8 and 9.

Outstanding Debt - At the end of the 2006 fiscal year, the Authority had no outstanding debt. This was unchanged from the 2005 fiscal year.

## Other Significant Items

Property tax is the largest local source of revenue for the Authority and accounted for 28.1% of total revenues in 2006. In 2005, the figure was 28.8%. The Authority's property tax revenues have grown steadily at the annual rate of approximately 3.5% since the levy was first approved by the voters of Bay County in 1981. The property tax was renewed by the voters for an additional five [5] years in November 2004. The 0.75 mill tax levy will remain in effect through 2010.

The difficult economic conditions affecting the State of Michigan will continue to affect the operations of the Authority. In 2006, the state formula reimbursement rate increased slightly from 38.437% to 39.250%. The 39% reimbursement rate is 15% lower than the average formula reimbursement rate of the late 1990's. In 2007, the rate is projected to decrease slightly. The federal non-urban operating assistance percentage increased in 2006 which helped to offset losses in state assistance due to a decline in eligible operating expenses. The federal urban assistance level for 2007 is unknown at this time. If federal operating/capital funds [FTA Section 5307] remain the same or increase a bit under the "small urban transit intensive communities" provision, it should have a positive impact on the Authority's finances.

In order to address the loss of state formula operating assistance during fiscal year 2005 the Authority took steps to bring anticipated losses in the coming fiscal year which began on October 1, 2005, under control. These efforts were successful in turning a net loss in fiscal year 2005 into a slight net gain in fiscal year 2006. In addition to many small efforts undertaken to reduce operating expenses system-wide, two large efforts undertaken in 2005 that had positive impacts in 2006 were specific reductions in transit services that were undertaken without seriously impacting the system's passengers and approval of a retirement incentive package to encourage employees already eligible to retire to do so.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

September 30, 2006

Since the changes described above were implemented late in the fiscal year it was understood that the full effect of the changes would not be felt until the next fiscal year; that is, the year beginning October 1, 2005. The focus was placed on doing what was needed during 2005 to make sure the financial problem did not continue into 2006.

The Authority will continue to monitor this situation well into the future, since the financial status of the State of Michigan may not improve very soon. Additional service reductions do not seem likely at this time.

## Requests for Information

This financial report is designed to provide our member jurisdictions, customers, investors and creditors with a general overview of the Authority's finances. Questions concerning any of the information provided in this report, as well as additional financial information, may be obtained by contacting the Chief Financial Officer at the following address:

Finance Manager Bay Metro Transit 1510 N. Johnson Street Bay City, MI 48708 Phone: 989-894-2900, ext 206



## STATEMENT OF NET ASSETS

# September 30, 2006

ASSETS	
Current assets	
Cash and cash equivalents	\$ 1,770,119
Investments	100,825
Cash on deposit with agent	150,000
Accounts receivable	61,256
Grants receivable	409,621
Inventories	297,334
Prepaids	 49,147
Total current assets	2,838,302
Noncurrent assets	
Capital assets not being depreciated	165,894
Capital assets, net of accumulated depreciation	 3,686,453
Total noncurrent assets	 3,852,347
TOTAL ASSETS	6,690,649
LIABILITIES	
Current liabilities	
Accounts payable	290,450
Accrued wages	180,522
Other accrued liabilities	69,223
Workers' compensation liability	221,648
Deferred revenue	960
Due to Arenac Opportunities, Inc.	35,319
Compensated absences	 349,413
TOTAL LIABILITIES	 1,147,535
NET ASSETS	
Invested in capital assets	3,852,347
Unrestricted	1,690,767
TOTAL NET ASSETS	\$ 5,543,114

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES FUND IN NET ASSETS

OPERATING REVENUES Sales and charges for services	\$ 712,419
OPERATING EXPENSES Operations Maintenance General administrative	5,109,012 1,423,209 1,207,271
TOTAL OPERATING EXPENSES	7,739,492
OPERATING (LOSS)	(7,027,073)
NONOPERATING REVENUES Taxes Intergovernmental Federal sources State sources Interest earnings	2,052,862 1,723,838 2,750,225 60,627
TOTAL NONOPERATING REVENUES	6,587,552
(DECREASE) IN NET ASSETS	(439,521)
Restated net assets, beginning of year	5,982,635
Net assets, end of year	\$ 5,543,114

# STATEMENT OF CASH FLOWS

Year Ended September 30, 2006

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash receipts from customers	\$ 723,536
Cash paid to employees and vendors	(4,362,153)
Cash paid for employee benefits	(2,402,791)
NET CASH (USED) BY OPERATING ACTIVITIES	(6,041,408)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Taxes	2,052,862
Subrecipient grants received	332,834
Amounts paid to subrecipients	(327,352)
Intergovernmental operating grants	4,176,749
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	6,235,093
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital purchases	(472,911)
Capital grants	435,178
NET CASH (LISED) BY CADITAL AND BELATED FINANCING ACTIVITIES	(27.722)
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(37,733)
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of investments	(100,825)
Interest revenue	60,627
NET CASH (USED) BY INVESTING ACTIVITIES	(40,198)
NET INCREASE IN CASH AND CASH EQUIVALENTS DURING YEAR	115,754
Cash and cash equivalents, beginning of year	1,654,365
Cash and cash equivalents, end of year	\$ 1,770,119
Reconciliation of operating (loss) to net	
cash (used) by operating activities	
Operating (loss)	\$ (7,027,073)
Adjustments to reconcile operating (loss) to	
net cash (used) by operating activities	000.004
Depreciation  Decrease in accounts receivable	882,801 11,117
(Increase) in inventories	(2,607)
(Increase) in prepaids	(10,541)
Increase in accounts payable	51,479
(Decrease) in accrued wages	(27,594)
Increase in other accrued liabilities	9,638
Increase in workers' compensation liability	78,639 (7.367)
(Decrease) in compensated absences	(7,267)
NET CASH (USED) BY OPERATING ACTIVITIES	\$ (6,041,408)

See accompanying notes to financial statements.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## NOTE A: DESCRIPTION OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Bay Metropolitan Transportation Authority was established under the applicable laws of the State of Michigan Public Act 196, as amended, to operate a transportation system within the County of Bay on November 3, 1986. Public Act 196 known as the "Public Transportation Authority Act" authorizes the formation of public transportation authorities with certain powers and duties as separate and distinct political subdivisions within the State of Michigan.

The Bay Metropolitan Transportation Authority receives Federal and State financial assistance in the form of operating and capital grant funding to support its operation, expand marketing and specialized services, and replace buses and other equipment. The Bay Metropolitan Transportation Authority provides linehaul and demand response services within Bay County. The Bay Metropolitan Transportation Authority provides services on a contractual basis to several nonprofit and governmental agencies within the County as well as other services not provided through private providers.

The accounting policies of the Bay Metropolitan Transportation Authority conform to accounting principles generally accepted in the United States of America as applicable to governmental units. In accordance with GASB Statement 20, the Authority has elected not to apply the FASB Statements and interpretations issued after November 30, 1989, to its financial statements. The following is a summary of the significant policies:

## 1. Reporting Entity

The accompanying financial statements are exclusive presentations of the financial condition and results of operations of the Bay Metropolitan Transportation Authority. The Authority has followed the guidelines of the Governmental Accounting Standards Board's Statement No. 14, as amended by GASB Statement No. 39, and has determined that no entities should be consolidated into its basic financial statements as component units. Therefore, the reporting entity consists of the primary government financial statements.

#### 2. Basis of Presentation

The accounts of the Bay Metropolitan Transportation Authority are organized on the basis of a fund which is considered a separate accounting entity. The operation of the fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses. Bay Metropolitan Transportation Authority resources are allocated to and accounted for in the individual fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The fund in the financial statements in this report is described as follows:

#### PROPRIETARY FUND

<u>Enterprise Fund</u> - This fund is used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### 3. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the Statement of Net Assets. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

# NOTE A: DESCRIPTION OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 4. Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when they are earned, and expenses are recognized when they are incurred, regardless of the timing of related cash flows.

#### Cash, Cash Equivalents, and Investments

The Bay Metropolitan Transportation Authority cash accounts consist of various checking and savings accounts. The balances in the cash accounts are available to meet current operating requirements. Cash in excess of current requirements is invested in various interest bearing accounts.

Investment accounts include certificates of deposit with an original maturity of greater than 90 days from the date of purchase.

#### 6. Cash on Deposit with Agent

The Authority has cash on deposit with the Michigan Transit Insurance Pool of which it is a member. The cash is being held in a premium stabilization fund on behalf of the Authority and is available, without restriction, to the Authority.

#### 7. Inventories

Inventories consist of fuel and maintenance and repair parts and are valued on the average cost basis.

### 8. Capital Assets

Capital assets, which include land, buildings, vehicles, and equipment, are capitalized at total acquisition cost, provided such cost exceeds \$5,000 and the expected useful life of the asset is more than one year. Depreciation is recorded on all depreciable capital assets on a straight-line basis over the estimated useful lives of the assets.

The estimated useful lives are:

Buildings	5 - 30 years
Revenue equipment	2 - 12 years
Fare boxes	10 years
Service vehicles	2 - 12 years
Radio equipment	10 years
Furniture and fixtures	6 - 10 years
Maintenance equipment	5 - 10 years
Shelter and signs	3 - 4 years
Data processing equipment	4 - 10 years

## 9. Compensated Absences

Bay Metropolitan Transportation Authority employees are granted paid leave time in varying amounts. In the event of termination, an employee is paid for certain portions of unused paid leave time. This amount has been recorded in the Statement of Net Assets.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

# NOTE A: DESCRIPTION OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

## 10. Cost Allocations

The Bay Metropolitan Transportation Authority allocates expenses between various program activities for grant reporting purposes. The allocations are prepared based on a cost allocation plan and methodology that has been approved by the grantor agency (i.e., service hours, service miles, peak vehicle).

## 11. Comparative Data

Comparative data for the prior year has not been presented in the accompanying financial statements since the inclusion of comparative data would make the statements unduly complex and difficult to read.

### NOTE B: CASH, CASH EQUIVALENTS, AND INVESTMENTS

The Bay Metropolitan Transportation Authority is authorized to invest any of its funds in one (1) or more of the following:

- Bonds, securities, and other obligations of the United States or any agency or instrumentality of the United States.
- 2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a State or Federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which it maintains a principal office or branch office located in this State under the laws of the State or the United States, but only if the bank, savings and loan association, savings bank, or credit union is eligible to be a depository of surplus funds belong to the State under Section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended, being Section 21.145 and 21.146 of Michigan Compiled Laws.
- 3. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
- 4. The United States government or federal agency obligations repurchase agreements.
- 5. Bankers acceptances of United States banks.
- 6. Mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

Federal Deposit Insurance Corporation (FDIC) regulations provide that deposits of governmental agency's are to be separately insured for the amount of \$100,000 for deposits in an insured bank for savings deposits and \$100,000 for demand deposits. Furthermore, if specific deposits are regulated by statute or bond indenture, these specific deposits are to be separately insured for the amount of \$100,000. Michigan Compiled Laws allow for collateralization of government deposits, if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA 105, MCL 21.143, to secure deposits of State surplus funds, securities issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## NOTE B: CASH, CASH EQUIVALENTS, AND INVESTMENTS - CONTINUED

Cash, cash equivalents, and investments reported on the Statement of Net Assets consists of the following:

Imprest cash	\$	400
Checking and savings accounts		1,466,065
Certificates of deposit		404,479
Total	<u>\$_</u>	<u>1,870,944</u>

#### **Deposits**

Deposits are maintained at four (4) financial institutions and are carried at cost, as follows:

	Carrying <u>Amount</u>	Bank <u>Balance</u>
Imprest cash Insured (FDIC) Uninsured	\$ 400 600,000 <u>1,270,544</u>	\$ - 600,000 <u>1,280,192</u>
Total deposits	<u>\$ 1,870,944</u>	\$ 1,880,192

#### Interest rate risk

The Authority will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio.

## Concentration of credit risk

The Authority will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Authority's investment in a single issuer, by security type and institution. With the exception of U.S. Treasury securities and authorized investment pools, no more than 60 percent of the total investment portfolio shall be invested in a single security type or with a single financial institution.

The cash, cash equivalents, and investments referred to above have been reported in either the cash and cash equivalents or investments caption on the Statement of Net Assets, based upon criteria disclosed in Note A. The following summarizes the categorization of the amounts as of September 30, 2006.

Cash and cash equivalents	\$ 1,770,119
Investments	100,825
Total	<u>\$ 1,870,944</u>

## NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## **NOTE C: GRANTS RECEIVABLE**

Grants receivable at September 30, 2006, by grant type and year are as follows:

State Operating Assistance - FY03	\$	7,293
State Operating Assistance - FY04		3,198
State Operating Assistance - FY05		86,825
State Operating Assistance - FY06		153,703
State Capital Assistance - Section 5309		2,402
Federal Capital Assistance - Section 5309		9,608
Federal Section 5311 - FY04		15,485
Federal Section 5311 - FY05		16,265
Federal Section 5311 - FY06		49,163
Specialized Services - FY06		39,150
Federal Section 5303 - FY05		2,169
Federal Section 5303 - FY06		24,360
Total	<u>\$</u>	409,621

## **NOTE D: CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2006, was as follows:

	Balance Oct. 1, 2005	A dditions	Deletions	Balance
Business-type activities:	<u>OCt. 1, 2005</u>	<u>Additions</u>	<u>Deletions</u>	Sept. 30, 2006
Capital assets not being depreciated				
Land	\$ 165,894	\$ -	\$ -	\$ 165,894
Construction in process	12,990		( 12,990)	
Subtotal at historical cost	178,884	-0-	( 12,990)	165,894
Capital assets being depreciated				
Building	4,966,022	135,255	-	5,101,277
Revenue equipment	9,301,470	306,096	( 127,343 )	9,480,223
Fareboxes	13,101	-	<u>-</u>	13,101
Service vehicles	222,804	-	-	222,804
Radio equipment	187,758	_	-	187,758
Furniture and fixtures	11,113	-	-	11,113
Maintenance equipment	277,809	34,950	( 28,684 )	284,075
Shelter and signs	45,617	-	-	45,617
Data processing equipment	<u>267,018</u>	9,600	<u>( 112,634</u> )	<u>163,984</u>
Subtotal at historical cost	15,292,712	485,901	( 268,661 )	15,509,952

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## NOTE D: CAPITAL ASSETS - CONTINUED

	Balance		.1.390	_	N 1 (*)	Balance
	Oct. 1, 2005	<u>A</u>	<u>dditions</u>	<u>L</u>	<u>eletions</u>	Sept. 30, 2006
Business-type activities - continued:						
Less accumulated depreciation for:						
Building	\$(3,188,968)	\$(	247,670 )	\$	-	\$(3,436,638)
Revenue equipment	(7,213,841)	(	556,868)		127,343	(7,643,366)
Fareboxes	( 13,100 )	•	- ·		· -	( 13,100 )
Service vehicles	( 205,451 )	(	8,676)		-	( 214,127 )
Radio equipment	( 164,571 )	ì	18,212 )		_	( 182,783 )
Furniture and fixtures	( 7,722)	ì	1,282 )		-	( 9,004)
Maintenance equipment	( 144,688 )	ì	22,272 )		28,684	( 138,276 )
Shelter and signs	( 39,935 )	ì	1,284 )		_	( 41,219 )
Data processing equipment	( 231,083 )	ì	26,537 )		112,634	( 144,986 )
- atta processing equipment	<u> </u>					1 1 1 1 1 1 1
Subtotal at historical cost	<u>(11,209,359</u> )		882,801 )		268,661	(11,823,499)
Net capital assets						
being depreciated	4,083,353		396,900 )		-0-	<u>3,686,453</u>
Capital assets, net	<u>\$ 4,262,237</u>	<u>\$(</u>	396,900 )	<u>\$(</u>	12,990 )	<u>\$ 3,852,347</u>
		<u>\$(</u>	,	<u>\$(</u>		

A summary of capital assets by funding source at September 30, 2006, follows:

		urchased with Authority		urchased with Capital	wit	ırchased h Capital Lease		
	_	<u>Funds</u>		<u>Grants</u>	<u>P</u>	roceeds_	<u>Tot</u>	<u>al</u>
Land (not depreciated)	\$	102,394	\$	63,500	\$	_	\$ 16	5,894
Buildings		282,179	4	4,819,098		-	5,10°	1,277
Revenue equipment		82,410	3	3,563,813		834,000	9,480	0,223
Fare boxes		-		13,101		-	1:	3,101
Service vehicles		-		222,804		-	22	2,804
Radio equipment		77		187,681		-	18	7,758
Furniture and fixtures		11,113		-		-	1.	1,113
Maintenance equipment		24,163		259,912		-	284	4,075
Shelter and signs		-		45,617		-	4	5,617
Data processing equipment		9,600		<u>154,384</u>	_	<u>-</u>	163	<u>3,984</u>
Total		511,936	14	4,329,910		834,000	15,67	5,846
Less: accumulated depreciation		308,217 )	<u>(1</u>	0,681,282)		834,000 )	<u>(11,82</u>	<u>3,499</u> )
Net Capital Assets	\$	203,719	\$ 3	3,648,628	<u>\$</u>	-0-	\$ 3,852	<u>2,347</u>

When Federal or State funded assets are withdrawn from public transportation service, the disposition of the assets is to be determined by the United States Department of Transportation (USDOT) and the Michigan Department of Transportation (MDOT). During the year the Bay Metropolitan Transportation Authority disposed of assets that were Federally and State funded with a historical cost of \$268,661. The total amount disposed of was fully depreciated. Depreciation expense in the amount of \$882,801 was reported for year ended September 30, 2006.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## **NOTE E: RETIREMENT PLAN**

## Plan Description

The Bay Metropolitan Transportation Authority participates in the Municipal Employees Retirement System of Michigan, an agent multiple-employer defined benefit pension plan that covers all eligible (i.e., full-time) employees of the Bay Metropolitan Transportation Authority. The system provides retirement, disability, and death benefits to plan members and their beneficiaries. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the System at 1134 Municipal Way, Lansing, Michigan 48917.

## **Funding Policy**

Covered employees currently are not required to make contributions to the retirement system. The Bay Metropolitan Transportation Authority is required to contribute the remaining amounts necessary to fund the system.

#### **Annual Pension Cost**

For year ended September 30, 2006, the Bay Metropolitan Transportation Authority's annual pension cost of \$424,019 for the plan was equal to the Bay Metropolitan Transportation Authority's required and actual contribution. The estimated annual required contribution was determined as part of an actuarial valuation at December 31, 2003, using the entry age normal actuarial cost method. Actual required contributions are based on actual reported monthly payroll. Significant actuarial assumptions used include (a) an 8.00 percent investment rate of return (b) projected salary increases of 4.5 percent per year compounded annually, attributable to inflation and (c) additional salary increases ranging from 0% to 8.4% per year depending on age, seniority and merit. The unfunded actuarial liability is being amortized as a level percentage of payroll over a period of thirty-two (32) years.

## Three (3) year trend information

	Year Ended December 31,					
		<u>2003</u>		<u>2004</u>		<u>2005</u>
Actuarial value of assets	\$	2,366,658	\$	2,896,763	\$	3,445,227
Actuarial accrued liability (AAL) (entry age)		4,990,123		6,144,256		6,857,822
Unfunded (overfunded) AAL		2,623,465		3,247,493		3,412,595
Funded ratio		47 %		47 %		50 %
Covered payroll		3,219,623		3,257,231		2,975,782
UAAL as a percentage of covered payroll		81 %		100 %		115 %
		Year E	nde	ed September (	30,	
		<u>2004</u>		<u>2005</u>	·	<u>2006</u>
Annual pension cost	\$	369,529	\$	438,138	\$	424,019
Percentage of APC contributed		100 %		100 %		100 %
Net pension obligation				-		-

## **NOTE F: COMPENSATED ABSENCES**

Paid leave time is accrued at the rate of 19, 24, 29 and 30 days for one, two, five and ten years of service, respectively, for United Steel Workers of America union employees. Unused paid leave shall be paid off on the first pay period after the employee's anniversary date. Employees may carryover a maximum of 120 hours. Vacation, sick, and personal days are no longer separately determined for this class of employees.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## **NOTE F: COMPENSATED ABSENCES - CONTINUED**

Support personnel accrue paid leave days as follows:

Less than one year service	7 days
After one year of service	8 days
Two years of service	9 days
Three and over years of service	10 days

Management employees accrue paid leave days as follows:

Less than one year service	8 days
One to three years of service	21 days
Three to five years of service	26 days
Five and over years of service	31 days

Management employees may carry over a maximum of 40 hours, except for the General Manager, who may carry over 80 hours. Unused hours are paid out to the employee.

Teamsters union employees accrue paid leave days as follows:

After completion of probation	5 days
After one year of service	17 days
After two years of service	22 days
After five years of service	27 days

Part-time employees are eligible for 50 percent of the accrual. Each year, based on the anniversary date of employment, employees may cash in unused leave time or carry over up to forty (40) hours.

Sick leave is no longer accrued. Staff employees with five or more years seniority may receive cash for 50 percent of sick leave accrued prior to October 1, 1994 upon termination of employment, not to exceed \$1,000.

Accumulated compensated absences represent a liability to the Authority, which is presented as a current liability. A current liability of \$349,413 is reported in the Statement of Net Assets at September 30, 2006.

#### **NOTE G: PROPERTY TAX REVENUES**

The Bay Metropolitan Transportation Authority property tax is levied in December on the Taxable Value of property located in the County of Bay as of the preceding December. Real and personal property in the County for the current levy was assessed and equalized at approximately \$2.76 billion representing 50% of estimated current market value. In November 2004, the Bay Metropolitan Transportation Authority's tax rate of .75 mills was renewed for five (5) years, expiring in December 2010. For the year ended September 30, 2006, the Bay Metropolitan Transportation Authority levied .7500 mills.

## **NOTE H: RISK MANAGEMENT**

The Bay Metropolitan Transportation Authority is a member of the Michigan Transit Liability Trust Fund ("Pool") established pursuant to an Intergovernmental Agreement entered into by the member Transit Agencies and Authorities.

This Pool was established for the purpose of making a self-insurance pooling program available for Michigan Transit Agencies and Authorities, which includes, but is not limited to, bodily injury liability, property damage liability, and personal injury liability related to vehicle operation of the Bay Metropolitan Transportation Authority.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

## **NOTE H: RISK MANAGEMENT - CONTINUED**

The Bay Metropolitan Transportation Authority pays an annual premium to the Pool for this coverage. The agreement for the formation of the Pool provides that the Pool will be self-sustaining through member premiums. Annually, the Authority receives notification from the Pool of retrospective claims adjustments based on the actual claims experience of the Authority and other members of the Pool. These retrospective claims adjustments, determined by the Pool, are accrued annually by the Authority upon notification.

The Bay Metropolitan Transportation Authority continues to carry commercial insurance for employee health and other insurance including general liability and commercial building insurance.

## **NOTE I: SELF INSURANCE**

The Authority is self-insured for employee's workers' compensation insurance. The self-insurance program is administered by an independent administrator who processes daily claims and performs management duties. Currently, the Authority insures claims of up to \$300,000 for an individual employee. In addition, the Authority has purchased insurance coverage to pay claims exceeding the self-insured portion. To date, the Authority has not incurred any claims exceeding the plan limit.

The claim liability at September 30, 2006, is based on the requirements of Governmental Accounting Standards Board, Statement No. 10, which requires that a liability for claims be reported if it is probable that a liability has been incurred at the date of the financial statements and the amount of loss can be reasonably estimated. The claim liability is estimated by the independent administrator.

The changes in the claim liability for the years ended September 30, 2006, September 30, 2005, and September 30, 2004 are as follows:

	Υe	eginning of ear/Period Liability	Ye Cl Cl	Current Year/Period Claims and Changes in Claim Estimates Payments		Year/Period Claims and Changes in Claim `			End of ear/Period Liability
2006 2005 2004	\$	143,009 204,158 179,372	\$	193,218 127,239 170,711	\$	114,579 188,388 145,925	\$ 221,648 143,009 204,158		

## **NOTE J: CONTINGENT LIABILITIES**

Under the terms of various Federal and State grants, periodic compliance audits are required and certain costs may be questioned, allowed, or disallowed, which could result in funds being returned and/or received from grantor agencies.

#### NOTE K: POST-RETIREMENT HEALTH CARE BENEFITS

In addition to providing pension benefits, the Authority provides certain health care benefits for retired employees. Substantially all of the Authority's employees may become eligible for these benefits if they reach the normal retirement age of 60 with at least 6 years of credited service while working for the Authority. These benefits are provided until age 65, at which time the individuals are eligible for Medicare coverage.

The cost of retiree health care benefits is recognized as an expense as insurance premiums are paid. For the year ended September 30, 2006, those costs totaled \$47,248.

#### NOTES TO FINANCIAL STATEMENTS

September 30, 2006

### NOTE K: POST-RETIREMENT HEALTH CARE BENEFITS - CONTINUED

#### **UPCOMING REPORTING CHANGE**

The Governmental Accounting Standards Board has recently released Statement Number 45, Accounting and Reporting By Employers for Postemployment Benefits Other Than Pensions. The new pronouncement provides guidance for local units of government in recognizing the cost of retiree health care, as well as any "other" postemployment benefits (other than pensions). The new rules will cause the financial statements to recognize the cost of providing retiree health care coverage over the working life of the employee, rather than at the time the health care premiums are paid. The new pronouncement is effective for the year ending June 30, 2009.

## **NOTE L: RESTATEMENT OF NET ASSETS**

The Transportation Authority has received reconciliation amounts for state operating assistance for the years ended September 30, 2002, 2003, and 2005 in excess of the amounts initially recorded as grants receivable. As a result, beginning net assets has been restated as follows:

Net assets as of September 30, 2005 \$ 5,878,931

Understated receivables \_\_\_\_\_103,704

Restated net assets as of September 30, 2005 \$ 5,982,635

OTHER SUPPLEMENTARY INFORMATION	

# SCHEDULE OF OPERATING REVENUES

Operating revenues	
Urban and rural fares	\$ 182,055
Contract fares	488,337
Auxiliary transportation revenue	
Administrative services	2,462
Nontransportation revenue	
Maintenance services	15,932
Central Bus Station rental	16,664
Gain on sale of capital assets	5,561
Other	 1,408
TOTAL OPERATING REVENUES	\$ 712,419

# SCHEDULE OF OPERATING EXPENSES

			General	Total
	Operations_	Maintenance	Administrative	System
Labor				
Operator's salaries and wages	\$ 1,595,104	\$ -	\$ -	\$ 1,595,104
Other salaries and wages	310,989	487,516	432,089	1,230,594
Fringe benefits	1,756,110	374,335	354,569	2,485,014
Contractual services				
Advertising	_	_	9,502	9,502
Audit cost	_	-	12,300	12,300
Other services	18,352	36,417	26,650	81,419
Materials and supplies consumed				
Fuel and lubricants	437,442	15,051	_	452,493
Tires and lubes	30,999	597	_	31,596
Major supplies	_	2,860	3,207	6,067
Other materials and supplies	6,267	331,738	15,202	353,207
Utilities	-	97,231	10,127	107,358
Insurance	264,285	-	18,087	282,372
Miscellaneous expenses				
Purchased services	125,900	-	-	125,900
Travel and meetings	75	1,559	9,890	11,524
Dues and subscriptions	-	-	19,480	19,480
Other miscellaneous expenses	5,339	24,079	11,910	41,328
Lease and rentals	-	2,665	8,768	11,433
Depreciation	558,150	49,161	275,490	882,801
TOTAL OPERATING EXPENSES	\$ 5,109,012	\$ 1,423,209	\$ 1,207,271	\$ 7,739,492

# SCHEDULE OF NONOPERATING REVENUES - LOCAL

Property tax Interest income	\$ 2,052,862 60,627
TOTAL NONOPERATING REVENUES - LOCAL	\$ 2,113,489

# SCHEDULE OF NONOPERATING REVENUES - STATE AND FEDERAL

State of Michigan grants	
Formula operating assistance (Act 51)	\$ 2,669,589
Capital match for Section 5307 grant	17,554
Capital match for Section 5309 grant	63,082
Total State of Michigan operating and capital grants	2,750,225
Federal grants	
U.S.D.O.T. operating grant - Section 5307	914,148
U.S.D.O.T. capital grant - Section 5307	102,216
U.S.D.O.T. capital grant - Section 5309	252,326
U.S.D.O.T. operating grant - Section 5311	430,788
U.S.D.O.T. planning grant - Section 5303	24,360
Total Federal operating and capital grants	1,723,838
TOTAL NONOPERATING REVENUES - STATE AND FEDERAL	\$ 4,474,063

# NET ELIGIBLE COST COMPUTATIONS OF GENERAL OPERATIONS

		ations	Planning	
	Federal Federal		Federal	
	Section 5311	Section 5307	Section 5303	Total
Expenses				
Labor	\$ 1,028,990	\$ 1,775,718	\$ 20,990	\$ 2,825,698
Fringe benefits	902,062	1,570,531	12,421	2,485,014
Contractual services	43,353	59,868	-	103,221
Materials and supplies	330,008	513,355	-	843,363
Utilities	45,090	62,268	-	107,358
Insurance	104,116	178,256	-	282,372
Purchased transportation services	52,878	73,022	-	125,900
Miscellaneous	30,378	41,954	-	72,332
Leases and rentals	4,801	6,632	-	11,433
Depreciation	329,248	553,554	<del>-</del>	882,802
Total expenses	2,870,924	4,835,158	33,411	7,739,493
Less ineligible expenses				
Central bus station	(6,688)	(11,387)	-	(18,075)
Association dues	(919)	(1,270)	-	(2,189)
Auxiliary transportation revenue	(1,034)	(1,428)	-	(2,462)
Sale of maintenance services	(5,895)	(10,037)	-	(15,932)
Depreciation	(322,341)	(543,585)		(865,926)
Total ineligible expenses	(336,877)	(567,707)		(904,584)
NET ELIGIBLE EXPENSES	\$ 2,534,047	\$ 4,267,451	\$ 33,411	\$ 6,834,909
Maximum Section 5311 reimbursement 17.00% of \$2,534,047	\$ 430,788			
Maximum Section 5307 reimbursement 50% of \$4,267,451, not to exceed \$914,148		\$ 914,148		
State operating assistance 39.25% of \$6,801,498		\$ 2,669,589		
Maximum Section 5303 reimbursement 80% of \$33,411, not to exceed \$24,360			\$ 24,360	

# SCHEDULE OF INELIGIBLE EXPENSES

Program	<u>Fin</u>	ding/Noncompliance		neligible Expense
Urban Mass Transportation Administration				
A) Operating Grants Listed on Schedule of Expenditures of Federal Awards	1.	Central bus station - local expenses must be deducted as an ineligible expense.	\$	18,075
	2.	Association dues - a percentage of the annual dues to Transit associations must be deducted as an ineligible expense.		2,189
	3.	Auxiliary transportation revenue - eligible expenses are reduced by auxiliary transportation revenue.		2,462
	4.	Sale of maintenance service - eligible expenses are reduced by proceeds from services.		15,932
	5.	Depreciation - depreciation on capital assets purchased with Federal and State grants must be deducted as an ineligible expense.		865,926
		Total	<u>\$</u>	904,584

# SCHEDULE OF VEHICLE HOURS AND MILEAGE DATA (UNAUDITED)

	Vehicle Hours	Public Transportation Mileage <sup>(1)</sup>
Motor bus		
1st quarter	15,097	261,001
2nd quarter	14,956	258,173
3rd quarter	14,701	252,357
4th quarter	13,648	225,373
Total motor bus	58,402	996,904
Demand response		
1st quarter	7,701	130,179
2nd quarter	8,991	128,111
3rd quarter	7,947	126,149
4th quarter	7,908	127,983
Total demand response	32,547	512,422
TOTAL OPERATIONS	90,949	1,509,326

<sup>&</sup>lt;sup>(1)</sup> The methodology used for compiling mileage has been reviewed and found to be an adequate and reliable method for recording vehicle mileage.

# SUBRECIPIENT SCHEDULE OF OPERATING AND NONOPERATING REVENUES (UNAUDITED) - ARENAC OPPORTUNITIES, INC.

Operating revenues	ф	40.470
Passenger fares	\$	18,478
Contract fares		217,085
Total operating revenues		235,563
Local nonoperating revenue		
Miscellaneous		5,000
State of Michigan grants		
Formula operating assistance (Act 51)		186,798
Prior year adjustments		
FY 2002 operating assistance		(787)
FY 2003 operating assistance		983
FY 2005 operating assistance		6,757
Total State of Michigan grants		193,751
Federal grants		
U.S.D.O.T. operating grant - Section 5311		80,906
TOTAL OPERATING AND NONOPERATING REVENUES	\$	515,220

# SUBRECIPIENT SCHEDULE OF OPERATING EXPENSES (UNAUDITED) - ARENAC OPPORTUNITIES, INC.

	Operations	Maintenance	General Administrative	Total System	
Labor					
Operator's salaries and wages	\$ 190,140	\$ -	\$ -	\$ 190,140	
Other salaries and wages	36,143	-	33,364	69,507	
Fringe benefits	26,839	-	4,369	31,208	
Contractual services					
Advertising	-	-	956	956	
Other services	-	42,467	4,565	47,032	
Materials and supplies consumed					
Fuel and lubricants	67,255	-	-	67,255	
Tires and lubes	4,415	-	-	4,415	
Other materials and supplies	-	4,422	1,634	6,056	
Utilities	-	-	11,352	11,352	
Insurance	36,524	-	688	37,212	
Interest	-	-	1,711	1,711	
Miscellaneous expenses					
Travel and meetings	3,742	_	196	3,938	
Dues and subscriptions	186	_	2,545	2,731	
Other miscellaneous expenses	3,444	-	-	3,444	
Lease and rentals			724	724	
TOTAL OPERATING EXPENSES	\$ 368,688	\$ 46,889	\$ 62,104	\$ 477,681	

# SUBRECIPIENT SCHEDULE OF NONOPERATING REVENUES - STATE AND FEDERAL (UNAUDITED) - ARENAC OPPORTUNITIES, INC.

State of Michigan grants Formula operating assistance (Act 51) Prior year adjustments	\$ 186,798
FY 2002 operating assistance	(787)
FY 2003 operating assistance	983
FY 2005 operating assistance	 6,757
Total State of Michigan grants	193,751
Federal grants U.S.D.O.T. operating grant - Section 5311	 80,906
TOTAL NONOPERATING REVENUES - STATE AND FEDERAL	\$ 274,657

# SUBRECIPIENT NET ELIGIBLE COST COMPUTATIONS OF GENERAL OPERATIONS (UNAUDITED) - ARENAC OPPORTUNITIES, INC.

	Operations	
Expenses		
Labor	\$ 259,647	
Fringe benefits	31,208	
Contractual services	47,988	
Materials and supplies	77,726	
Utilities	11,352	
Insurance	37,212	
Interest	1,711	
Miscellaneous	10,113	
Leases and rentals	724	
Total expenses	477,681	
Less ineligible expenses		
Interest	(1,711)	
Association dues	(52)	
Total ineligible expenses	(1,763)	
NET ELIGIBLE EXPENSES	\$ 475,918	
Maximum Federal Section 5311 reimbursement		
17.00% of \$475,918	\$ 80,906	
State operating assistance		
39.25% of \$475,918, not to exceed \$186,798	\$ 186,798	

# SUBRECIPIENT SCHEDULE OF VEHICLE HOURS AND MILEAGE DATA (UNAUDITED) - ARENAC OPPORTUNITIES, INC.

Year Ended September 30, 2006

	Vehicle Hours	Public Transportation Mileage
TOTAL OPERATIONS	20,510	393,898

# SCHEDULE OF EXPENDITURES OF STATE AWARDS

# Year Ended September 30, 2006

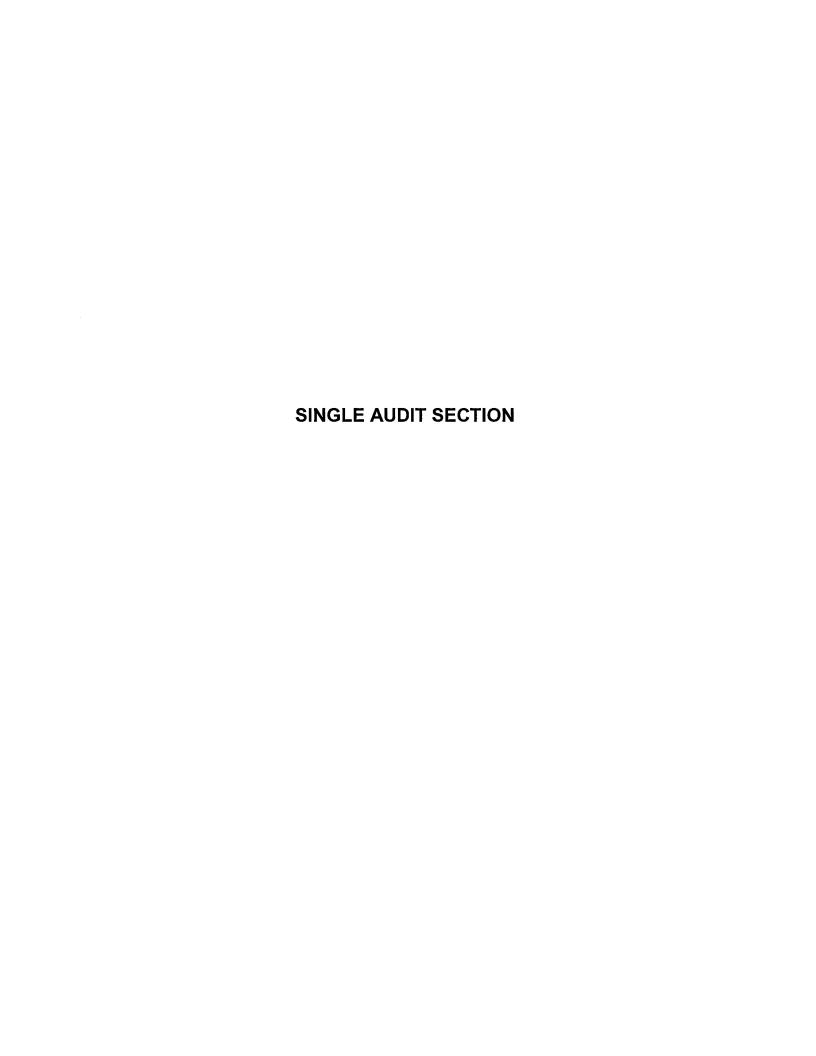
State Grantor/Program Title	Grant <u>Number</u>	Restated Program or Award Amount	(E	Accrued Deferred) evenue at tt. 1, 2005	by to	ustments Grantors Accrued Deferred)
MICHIGAN DEPARTMENT OF TRANSPORTATION						
Operating assistance (FY 06)	N/A	\$ 2,669,589	\$	_	\$	_
Operating assistance (FY 05)	N/A	2,714,269	Ψ	72,631	Ψ	101,017
Operating assistance (FY 04)	N/A	2,754,060		67,354		-
Operating assistance (FY 03)	N/A	2,723,479		-		13,748
Operating assistance (FY 02)	N/A	2,515,823		_	(	11,061
Operating assistance (FY 01)	N/A	2,790,680		26,959	'	-
Operating assistance (FY 00)	N/A	2,494,750		106,966		_
Operating assistance (FY 06)	147.	2, 10 1,1 00		.00,000		
Arenac Opportunities, Inc.	N/A	186,798		_		_
Operating assistance (FY 05)						
Arenac Opportunities, Inc.	N/A	181,575	(	16,047)		6,757
Operating assistance (FY 04)		,	`	,		-,
Arenac Opportunities, Inc.	N/A	194,612	(	9,290)		_
Operating assistance (FY 03)		•	`	,		
Arenac Opportunities, Inc.	N/A	194,706		_		983
Operating assistance (FY 02)		•				
Arenac Opportunities, Inc.	N/A	178,815		_	(	787 )
Operating assistance (FY 01)		•			`	,
Arenac Opportunities, Inc.	N/A	154,314		1,677		-
Capital assistance - Section 5307 match	2002-0014/Z24	29,048		_		-
Capital assistance - Section 5307 match	2002-0014/Z35	25,000		-		-
Capital assistance - Section 5309 match	2002-0014/Z21	5,000		-		-
Capital assistance - Section 5309 match	2002-0014/Z22/R1	60,680		-		-
Capital assistance - Section 5313(b) match	2002-0014/Z20	5,000		1,039		-
Specialized services 04-05 (Flow through)	2002-0014/Z26	117,106		801		-
Specialized services 05-06 (Flow through)	2002-0014/Z29	121,553		-		-
Transportation to Work - Bay County						
Operating (Flow through)	2002-0014/Z11	15,015	(	959)		-
Transportation to Work - Bay County						
Operating (Flow through)	2002-0014/Z23	6,255		389		<u>-</u>
TOTAL STATE ASSISTANCE		\$20,138,127	\$	251,520	<u>\$</u>	110,657

(D Re	Adjusted Accrued Deferred) Evenue at t. 1, 2005	Current Year Receipts/ (Payments)		Current Year Expenditures	(D Re	accrued eferred) venue at t. 30, 2006
\$	- 173,648 67,354 13,748 11,061 ) - -	\$ 2,525,633 86,823 64,156 6,941 ( 11,061 26,959 106,966	; ; )	\$ 2,669,589 - - - - - -	\$	143,956 86,825 3,198 6,807
	-	177,051		186,798		9,747
(	9,290 )	( 3,098	3)	-	(	6,192 )
	-	( 9,290	))	-		-
	983	497	7	_		486
(	787 )	( 787	')	-		-
	- - - - - -	1,677 9,077 8,477 60,680 1,039 807 81,066	7 - ) )	9,077 8,477 2,402 60,680		2,402 - - - - - 39,150
	-		-	-	(	959 )
_		389	<u>)</u>			
<u>\$</u>	234,595	\$ 3,133,996	<u>}</u>	<u>\$ 3,057,239</u>	<u>\$</u>	285,420

# RECONCILIATION OF STATE AWARDS

# Year Ended September 30, 2006

Total assistance reported on the Schedule of Expenditures of State Awards	\$ 3,057,239
Specialized services grant reported as flow through on financial statements	(120,216)
State operating assistance reported as flow through to Arenac Opportunities, Inc. on the financial statements	(186,798)
State assistance reported as nonoperating revenue in the financial statements	\$ 2,750,225



#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### Year Ended September 30, 2006

Federal Grantor/ Pass through Grantor/Program Title	Federal CFDA <u>Number</u>	Grantor <u>Number</u>	Restated Program Award Amount	Accrued (Deferred) Revenue at Oct. 1, 2005
U.S. DEPARTMENT OF TRANSPORTATION Federal Transit Administration Direct Assistance Federal Transit - Formula Grants (a) (b) Capital Assistance - Section 5307 Operating Assistance - Section 5307 Capital Assistance - Section 5307	20.507	MI-90-0499 MI-90-4499 MI-90-0448	\$ 148,000 914,148 116,192	\$ - - -
Total Direct Federal Assistance			1,178,340	-0-
Passed through Bay County Federal Transit - Metropolitan Planning Grants Planning Assistance - Section 5303 05-06 Planning Assistance - Section 5303 04-05	20.505	N/A N/A	24,360 24,359	- 6,726
Total Passed through Bay County			48,719	6,726
Passed through State of Michigan Federal Transit - Capital Investment Grants (a) (b) Capital Assistance - Section 5309 Capital Assistance - Section 5309	20.500	2002-0014/Z22/R1 2002-0014/Z21	242,718 20,000 262,718	- -0-
Formula Grants for Other than Urbanized Areas	20.509			
Operating Assistance - Section 5311 (FY 03) Arenac Opportunities, Inc. Operating Assistance - Section 5311 (FY 03) Operating Assistance - Section 5311 (FY 05) Operating Assistance - Section 5311 (FY 05) Arenac Opportunities, Inc. Operating Assistance - Section 5311 (FY 04) Operating Assistance - Section 5311 (FY 06) Operating Assistance - Section 5311 (FY 06) Arenac Opportunities, Inc.	20.000	2002-0014/Z13 2002-0014/Z14 2002-0014/Z28 2002-0014/Z27 2002-0014/Z18 2002-0014/Z31/R1 2002-0014/Z30/R1	49,410 264,447 368,006 56,396 281,828 430,788 80,906	4,843 19,311 97,775 19,348 15,485
A criad Opportunition, mo.		2002 001-7200/111		
			1,531,781	156,762
State Planning and Research Capital Assistance - Section 5313(b)	20.515	2002-0014/Z20	20,000	4,154
Total Passed through State of Michigan			1,814,499	160,916
TOTAL FEDERAL ASSISTANCE			\$ 3,041,558	<u>\$ 167,642</u>

<sup>(</sup>a) Denotes major program.

b) Denotes programs required to be clustered by the United States Department of Transportation.

The total federal revenue on the Schedule of Nonoperating Revenues is \$1,723,838. The total federal revenue on the Schedule of Expenditures of Federal Awards is \$1,804,744. The difference between the Federal revenue amounts is \$80,906, due to Operating Assistance - Section 5311 passed through to Arenac Opportunities, Inc.

Current Year Receipts/ (Payments)	Current Year Expenditures	Accrued (Deferred) Revenue at Sept. 30, 2006
\$ 65,906 914,148 36,310	\$ 65,906 914,148 36,310	\$ - - 
1,016,364	1,016,364	-0-
4,557 4,557	24,360 ————————————————————————————————————	24,360 2,169 26,529
242,718 	242,718 9,608 252,326	9,608 9,608
4,843	202,020	3,000
19,311 81,510	- -	16,265
19,348 - 400,517	- - 430,788	15,485 30,271
62,014	80,906	18,892
587,543	511,694	80,913
4,154		
834,415	764,020	90,521
<u>\$ 1,855,336</u>	\$ 1,804,744 <sup>(c</sup>	<sup>3</sup> <u>\$ 117,050</u>

Principals

Dale J. Abraham, CPA Michael T. Gaffney, CPA Steven R. Kirinovic, CPA Aaron M. Stevens, CPA Eric J. Glashouwer, CPA



3511 Coolidge Road Suite 100 East Lansing, MI 48823 (517) 351-6836 FAX: (517) 351-6837

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Bay Metropolitan Transportation Authority
Bay City, Michigan

We have audited the basic financial statements of the Bay Metropolitan Transportation Authority as of and for the year ended September 30, 2006, and have issued our report thereon dated November 15, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Bay Metropolitan Transportation Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Bay Metropolitan Transportation Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information of management and the Board of Directors of the Bay Metropolitan Transportation Authority, the Federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

alraham i Dollung, P.C.

ABRAHAM & GAFFNEY, P.C. Certified Public Accountants

November 15, 2006

#### **Principals**

Dale J. Abraham, CPA Michael T. Gaffney, CPA Steven R. Kirinovic, CPA Aaron M. Stevens, CPA Eric J. Glashouwer. CPA



3511 Coolidge Road Suite 100 East Lansing, MI 48823 (517) 351-6836 FAX: (517) 351-6837

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors Bay Metropolitan Transportation Authority Bay City, Michigan

#### Compliance

We have audited the compliance of the Bay Metropolitan Transportation Authority with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that is applicable to each of its major federal programs for the year ended September 30, 2006. The Bay Metropolitan Transportation Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts, and grant agreements applicable to each of its major Federal programs is the responsibility of the Bay Metropolitan Transportation Authority's management. Our responsibility is to express an opinion on the Bay Metropolitan Transportation Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the Bay Metropolitan Transportation Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Bay Metropolitan Transportation Authority's compliance with those requirements.

In our opinion, the Bay Metropolitan Transportation Authority complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2006.

## Internal Control Over Compliance

The management of the Bay Metropolitan Transportation Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grant agreements applicable to federal programs. In planning and performing our audit, we considered the Bay Metropolitan Transportation Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one (1) or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected caused by error or fraud within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management and the Board of Directors of the Bay Metropolitan Transportation Authority, the Federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

abraham & Hoffrey, P.C.

ABRAHAM & GAFFNEY, P.C. Certified Public Accountants

November 15, 2006

#### Bay Metropolitan Transportation Authority

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended September 30, 2006

Section I - Summary of Auditor's Results Financial Statements Type of auditor's report issued: Unqualified Internal control over financial reporting: Material weakness(es) identified? Yes X No Reportable condition(s) identified that are not considered to be material weakness(es)? Yes X None reported \_\_X Noncompliance material to financial statements noted? Yes No Federal Awards Internal control over major programs: Material weakness(es) identified? Yes X No Reportable condition(s) identified that are not considered to be material weakness(es)? Yes X None reported Type of auditor's report issued on compliance for major programs: Unqualified Any audit findings disclosed that are required to be reported with Section 501(a) of Circular A-133? Yes X No Identification of major programs: CFDA Number(s) Name of Federal Program or Cluster 20.500 and 20.507 Federal Transit Cluster Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000 Auditee qualified as low-risk auditee? Section II - Financial Statement Findings None Section III - Federal Award Findings and Questioned Costs

None

#### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Year Ended September 30, 2006

# FINDINGS/NONCOMPLIANCE

Reportable Conditions Related to Internal Controls Over the Financial Statements.

No prior reportable conditions.

Findings Related to Compliance with Requirements Applicable to the Financial Statements.

No prior audit findings.

<u>Findings</u> Related to Compliance with Requirements Applicable to Federal Awards and Internal Control Over Compliance in Accordance with OMB Circular A-133.

No prior audit findings.